

**William James Brooks, DO, PC**  
Board Certified - Osteopathic Manipulative Medicine

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**PATIENT RIGHTS AND RESPONSIBILITIES**

Dr. Brooks strives to provide high quality, individualized medical care, and he is committed to ensuring human rights and respecting human dignity. The safety and effectiveness of his care is enhanced when patients are partners in the medical care process. Additionally, Dr. Brooks and his staff are entitled to reasonable and responsible behavior on the part of patients and their families. Thus, patients and their families are strongly encouraged to empower Dr. Brooks' care by exercising their rights and responsibilities. A copy of this statement is available upon request.

***PATIENT RIGHTS***

**Dr. Brooks: will:**

- Care for patients without regard to race, ethnicity, color, religion, sex, gender identity, gender expression, national origin, marital status, sexual orientation, political affiliation, and mental/physical disability.
- Treat the patient in a dignified and respectful manner.
- Respect the patient's right to and need for effective communication.
- Respect the patient's cultural and personal values, beliefs, and preferences.
- Respect the patient's right to privacy.
- Allow the patient to access, request amendment to, and obtain information on disclosures of his or her health information, in accordance with law and regulation.
- Involve the patient in making decisions about his or her care, treatment, or services.
- Respect the patient's right to refuse care, treatment, or services in accordance with law and regulations.
- Involve the patient's family in care, treatment or services decisions to the extent permitted by the patient or surrogate decision maker, in accordance with law and regulation.
- Allow the patient to be accompanied to their visits by any person of their choosing regardless of legal relationships, including but not limited to spouses, domestic partners, and significant others of any gender identity.
- Honor the patient's right to give or withhold informed consent.
- Respect the patient and/or their families' right to have complaints reviewed.

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AZ License	#1780
IN License	#02000898A
MO License	#111911

## ***PATIENT RESPONSIBILITIES***

### **Each patient is responsible for:**

- Providing, to the best of their knowledge, accurate information about present complaints, past illnesses, hospitalizations, medications, and other matters related to their health.
- Providing information about their expectations of and satisfaction with Dr. Brooks and his staff.
- Asking questions when they do not understand their care, treatment, services, or what they are expected to do.
- Expressing concern about their ability to follow their plan of care, treatment, or services.
- Accepting their share of the responsibility for the outcomes or care, treatment, or services if they do not follow the care, treatment, or services plan.
- Being considerate of Brooks' staff and property, as well as other patients and their property.
- Meeting any financial obligations agreed to with Dr. Brooks.
- Treating Dr. Brooks' staff with courtesy and respect.
- Ensuring that a legally authorized adult accompanies the minor patient to each visit.
- Speaking with Dr. Brooks if they have any questions or concerns regarding these patient rights and responsibilities.